



2018-2019 UNUSUAL ENROLLMENT HISTORY APPEAL

Office of Financial Aid

Please complete form using blue or black ink.

Last Name _____		First Name _____		M.I. _____
Student ID# _____		Social Security Number _____		
E-Mail _____		Phone (Message) _____		

Current Mailing Address:

Address (include apt. no) _____

City _____ State _____ Zip Code _____

Date of Birth ____/____/____

INSTRUCTIONS: The U.S. Department of Education has indicated that you have had an unusual enrollment history while receiving Federal financial aid funds. Students who have attended multiple schools in a short period of time may be considered to have an unusual enrollment history. Solano Community College is required to review your enrollment history to determine your eligibility for Federal aid. You must submit your completed Unusual Enrollment History Appeal with all REQUIRED documentation, including your Student Education Plan, to the Financial Aid Office at Solano Community College. Appeals submitted with missing documentation or without ALL prior college transcripts evaluated will be considered INCOMPLETE and will not be processed.

Section 1: Required Documentation

Complete the steps below to obtain all required documentation

- STEP 1: Prior College Transcripts Required to be Evaluated**
ALL prior college transcripts are **REQUIRED** to be submitted to Solano Community College Admissions & Records Office for evaluation. You **MUST** submit **OFFICIAL** transcripts from **ALL** prior colleges attended for the purpose of evaluating your enrollment history. Your academic progress will be reviewed to determine if you completed academic credits while receiving Federal aid at other colleges. Failure to submit ALL prior college transcripts will result in a denial of your appeal. Transcripts from non-accredited/non-transferable institutions will not be evaluated by the Admissions & Records Office but are **REQUIRED** to be submitted as a part of your enrollment history review.
- STEP 2: Print your Federal Financial Aid History**
You **MUST** log into the National Student Loan Data System (NSLDS) at www.nsls.ed.gov to obtain your Federal financial aid history. You will need your Federal Student Aid PIN to log in. You **MUST PRINT** the "Financial Aid Review" grant page and attach it to this form. Students are required to complete this process to familiarize themselves with the NSLDS website and grant or loan history with the U.S. Department of Education. Failure to submit your federal financial aid summary page will result in a denial of your appeal.
- STEP 3: Supporting Documentation**
If you failed to earn academic credit while receiving Federal aid at another school, the U.S. Department of Education **REQUIRES** you to explain the circumstances which resulted in your failure to complete academic credits. You must provide documentation to support the circumstance(s) in your appeal. Circumstances are limited to severe illness or injury to the student, family emergencies, military obligations, or the death of an immediate family member. Examples of acceptable documentation include a doctor's note, a police report, military paperwork, or a death certificate. If applicable, proper documentation is **REQUIRED** and must be included. Appeals submitted without documentation will be considered incomplete and will be denied.

Student's Name: _____ SCCID#: _____

